



S.E. Transport, LTD.
Secure and Efficient Transport
P.O. Box 1434 Laredo, TX 78042
Tel: (956)721-5965 – Fax: (956)723-8274

CLAIM FORM

CUSTOMER INFORMATION

Claimant Name

Contact Email

Contact Phone

Customer Reference Number

CLAIM INFORMATION

Carrier Name

Pro#

Transportation Mode

FTL LTL Expedited

Claim Type

Shortage Lost Damage Concealed

DAMAGE/SHORTAGE INFORMATION

QTY	Product Description/ Item	Damaged or Lost	Weight (lbs.)	\$ Amount
			TOTAL	

DESCRIPTION OF EVENTS (WHAT HAPPENED TO CAUSE LOSS, SHORTAGE, DAMAGE)

PLEASE ATTACH ALL DOCUMENTS TO ONE EMAIL:

- Original Invoice of certified copy showing prices – wholesale invoice, manufacturer invoice, showing the actual value of the product
- Additional Documents (Photos, statements, packing slip)
- Weights of claimed items must be added to Claim Form
- Proper description of Products
- Invoice matching Claim amount – or calculation explained
- S.E. Transport, LTD Claim form completely filled out

VERY IMPORTANT REMINDERS

- We will only file a claim that is over \$100.
- If damage/shortage is concealed, the Customer and/or Agent must contact the Carrier directly to report concealed damages/shortages within 5 business days from the date of delivery AND in writing. We will not file concealed damage/shortage claims until this is done and proof is submitted to our department via email

The foregoing statement of facts is hereby certified as correct:

Signature of Claimant

Date

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